

EAST ORANGE CAMPUS HIGH SCHOOL

344 PROSPECT STREET
EAST ORANGE, NEW JERSEY 07017-4611
973-266-7300

Request for Transcripts or Diploma Replacement Letter

✿ ALL REQUESTS TAKE 10 BUSINESS DAYS UPON RECEIPT TO RESEARCH AND PROCESS. ✿

All requests will be mailed to you or the institution you requested. Unofficial Transcripts are mailed to students. Official Transcripts are mailed directly to the Colleges, Businesses and Institutions.

All requests will be mailed within 5 to 7 business days from our receipt of your request.
Education verifications are to be mailed in with a \$2.00 business check

Transcript or Diploma Letter Requests are \$2.00 each (Money Orders Only)

CIRCLE the high school you attended: *East Orange High* *Clifford J. Scott* *East Orange Campus High*

I am requesting: Transcripts Diploma Replacement Letter (*Please Circle One/Both*)

PRINT the name that you used in high school (Maiden Name): _____

SS# or College ID#: _____ Date of Birth: _____

Year of Graduation: _____ (Non Grads) Year Left: _____

Name of College/Business/Person to Receive Request: _____

	COLLEGE/BUSINESS ADDRESS	STUDENT'S CURRENT ADDRESS
Address:	_____	_____
	_____	_____
	_____	_____
	_____	_____

Contact Telephone Number: _____

Date: _____

For Additional School Addresses, please list on the reverse side. Thank You.