

**EAST ORANGE SCHOOL DISTRICT
EAST ORANGE CAMPUS HIGH SCHOOL**
344 Prospect Street
East Orange, New Jersey 07017
Phone (973) 266-7300 Fax (973) 266-7368
www.eastorange.k12.nj.us

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Anita Champagne

VISITOR POLICY

Dear Campus High School Parent(s)/Guardian(s):

Due to the increased incidents of school violence, the New Jersey Department of Education is requiring all schools in the State to review and update their School Safety and Security Plan. Recently, Campus High School revised our **visitor's policy** to ensure its effectiveness. You can support our initiative to have a safe and secure facility by understanding the following:

- All visitors must utilize the 3rd floor main entrance from Prospect Street to enter and exit Campus High School.
- All visitors must present valid photo identification during every visit to Campus High School.
- Only legal parents/guardians visiting Campus High School for official school business will be allowed into the facility.
- All visitors must sign in and out, wear a valid visitor's pass, walk through our weapons detection system, and be escorted to their destination by a security monitor.
- All visitors must be escorted back to the 3rd floor security desk to sign out, return the visitor's pass, and exit Campus High School.
- Parents are asked to encourage your child(ren) to report safety concerns because it is the right thing to do. Reassure students that it is not "tattling" but good citizenship. Students must understand the dangers of not reporting and the importance of reporting.
- Parents are encouraged to forward any and all suggestions for increased school safety and security to Ms. Anita Champagne, Assistant Principal of Safe & Orderly Schools at (973) 266-7346.

Remember, together, we are responsible for becoming more proactive in the safety and security of our students, staff, and school.

Thank you in advance for your consideration, cooperation, and support.

Sincerely,

Assistant Principal, Safe & Orderly Schools

/ah

c: Dr. Gloria Scott
Dr. Deborah Harvest
Dr. Kelvin S. Harris

"Rising to a Standard of Excellence"